

Policy Note 1 – Form A

Application Form for Fees to be Waived In Relation To Applications for a CITES Certificate or Permit

1. Name of applicant Organisation / Business Name

2. Address

3. Nature of Organisation/Business

4. Summary of activity for which a waiver is sought, details of all parties involved, and funding arrangements. (Information may be provided on a separate sheet if necessary)

5. The activity for which a waiver is sought relates to: (Please circle)

- Captive-breeding or artificial propagation programme
- Re-introduction programme
- Education and training
- Scientific purposes

Additional Comments

6. I attach the necessary documentary evidence and I declare that all the particulars provided are to the best of my knowledge and belief correct.

Signature

Name in BLOCK LETTERS

Date

Appendix 1 - Captive-breeding or artificial propagation programmes

Question	Yes	No
1 Is the activity for which a waiver is sought undertaken in the course of a trade or business carried on for profit?		
2 Will the activity bring conservation benefits to the species in the wild to which the specimen belongs?		
3 Is the specimen required to meet programme objectives?		
4 Will outputs be used to in any way in relation to commercial activities?		
5 Has the specimen(s) been legally acquired? *		
6 For projects involving overseas biodiversity, does the project have the support of donor and recipient countries?		
7 Is the specimen to be used in a recognised breeding programme?		
8 Specimens which have been seized or confiscated by a regulatory authority and subsequently reallocated are considered to have been legally acquired for these purposes		

Appendix 2 - Re-introduction programmes

Question	Yes	No
1 Is the activity for which a waiver is sought undertaken in the course of a trade or business carried on for profit?		
2 Will the activity bring conservation benefits to the species in the wild to which the specimen belongs?		
3 Are specimens intended to be introduced outside their known native range?		
4 Is the specimen required to meet programme objectives?		
5 Will outputs be used to in any way in relation to commercial activities?		
6 Has the specimen(s) been legally acquired? *		
7 For projects involving overseas biodiversity, does the project have the support of donor and recipient countries?		
8 Is the specimen to be used in a registered / recognised reintroduction programme?		

9 Does project fully address IUCN guidelines on reintroductions?		
10 Is the project seeking to trans-locate or re-introduce species permanently?		

*Specimens which have been seized or confiscated by a regulatory authority and subsequently reallocated are considered to have been legally acquired for these purposes

Appendix 3 – Education and Training

Question	Yes	No
1 Is the activity for which a waiver is sought undertaken in the course of a trade or business carried on for profit?		
2 Will the activity bring conservation benefits to the species in the wild to which the specimen belongs?		
3 Is the specimen required to meet educational or training objectives?		
4 Will outputs be used to in any way in relation to commercial activities?		
5 Has the specimen(s) been legally acquired? *		
6 For projects involving overseas biodiversity, does the project have the support of donor and recipient countries?		
7 Is the specimen to be used as part of a recognised academic qualification?		
8 Is the specimen to be used as part of a recognised training programme?		

* Specimens which have been seized or confiscated by a regulatory authority and subsequently reallocated are considered to have been legally acquired for these purposes

Appendix 4 – Scientific Purposes

Question	Yes	No
1 Is the activity for which a waiver is sought undertaken in the course of a trade or business carried on for profit?		
2 Will the activity bring conservation benefits to the species in the wild to which the specimen belongs?		
3 Is your organisation a recognised /registered academic or scientific institution?		
4 Is the specimen required to meet identified research needs?		
5 Will outputs be used to in any way in relation to commercial activities?		

6 Has the specimen(s) been legally acquired? *		
7 For projects involving overseas biodiversity, does the project have the support of donor and recipient countries?		

* Specimens which have been seized or confiscated by a regulatory authority and subsequently reallocated are considered to have been legally acquired for these purposes