
Independent Advisory Panel meeting minutes
Tuesday 16th February 2021, 16:00-17:00

Present:

<i>Panel Members</i>	<i>Involve</i>	<i>Government of Jersey</i>
Gillian Arthur, MBE	Lizzie Adams	Anna Hamon
Dr Helen Miles		
James Le Feuvre		
Michael De La Haye, OBE		

Executive Support:

Jade Le Quesne

Apologies:

Tim Hughes

Agenda

1. Brief Project update since last meeting
2. Design update
3. Comms/stakeholder next steps
4. Citizens' Jury Final Report
5. AOB & next meeting

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1. Brief project update since last meeting
 - Registration now closed for Citizens’ Jury. Strong interest from the public – 477 applications received. 23 jury members now confirmed.

- Involve now leading in onboarding process, to ensure jury members are prepared and supported to participate in first session on 18 March (in particular, any tech support requirements and access needs.)

2. Design Update

- Design and content of the project progressing well; now have 4 academics in advisor/oversight roles, and initial meetings taking place.
- Oversight experts will focus on overall design, to ensure it is robust, balanced and comprehensive.
- Content/expert leads will support the detailed development of the content of the sessions.
- Oversight team have suggested adding one extra voice – to increase balance of views.
- All in agreement with broad design planning to date, and providing useful feedback on tweaks to enhance accuracy and balance.
- AH to circulate brief biographies of all experts.
- Dynamic facilitation being considered – allows more flexibility for jury members and more time for reflection in their deliberations.
- Some approaches have been made to the project team, for consideration of pre-recorded evidence – this will be passed on to the expert leads for consideration.
- It was noted that a meeting has been set up with Mind Jersey –to discuss how best to provide wellbeing support for members of the jury.

3. Comms/stakeholder next steps

- Technical briefing sessions for scrutiny panel to be arranged for week before the first jury session – i.e. w/c 8th March. A media release and updates to gov.je will also take place this week.
 - It was agreed there should be a member of the advisory panel in attendance at Scrutiny briefing and available for comment following the media release.

4. Citizens' Jury Final Report

- Panel considered if any parameters should be outlined for final report.
- They noted that the report needed to be comprehensive and meaningful for States Members.
- Report needs to reflect where there is consensus, and where there is divergence on the views/recommendations.
- There is also a need to manage the expectations of jury members as to what will happen next with the report.
- Panel wish to re-visit the issue once some of the early jury sessions have taken place.

5. AOB & next meeting

- Date of next meeting to be circulated by email.

Finalising details for Jury sessions – observers, publishing evidence etc.

- Panel recapped the jury selection process.
- Panel members as observers – Panel agreed that there should be a minimum of 1 and maximum of 2 Panel members as observers at every jury session.
 - This will achieve balance of independent oversight, but not overwhelm jury members with large numbers of non-jury members in the meetings.
- Panel discussed the balance between a transparent, open process and the need to maintain the anonymity of jury members.
- Panel noted that clarity is required upfront, both for jury members and public, regarding the timeframe for when evidence will be made public/uploaded to gov.je.
- Panel noted the importance of ‘rules of engagement’ for jury members at the first session. Outlining expectations of how jury members will conduct themselves, and what assurances those running the process and Government of Jersey will provide.