



Jersey Youth Service Registration Form

Please complete **ALL SECTIONS** of this form in **BLOCK CAPITALS**

Young Person's Name	First Name:			Surname:		
	Preferred First Name :			Preferred Surname :		
Date of Birth	day	month	year	Gender	Female <input type="checkbox"/>	Non-Binary <input type="checkbox"/>
					Male <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>
Address and Contact Details	Address:					
	Parish:			Post Code:		
	Young Person's Contact Number/s:		Mobile :		Home :	
Education & Employment Status	<input type="checkbox"/> At School			<input type="checkbox"/> At College		
	School/College Name :					
	<input type="checkbox"/> Employed			<input type="checkbox"/> Unemployed		
Medical & Support Information	Any medical conditions or allergies? <input type="checkbox"/> NO <input type="checkbox"/> YES					
	If yes please describe:					
Emergency Contact Details (Must be over 18 and preferably a Parent/Carer of the young person concerned who can be contacted during an emergency)	Contact 1 (ESSENTIAL)			Contact 2 (RECOMMENDED)		
	First & Surname:			First & Surname:		
Emergency Contact Relationship to young person	Mobile.....			Mobile.....		
	Home.....			Home.....		
	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Guardian	<input type="checkbox"/> Carer	<input type="checkbox"/> Grandmother	<input type="checkbox"/> Grandfather
<input type="checkbox"/> Sister	<input type="checkbox"/> Brother	<input type="checkbox"/> Other (please describe):	<input type="checkbox"/> Sister	<input type="checkbox"/> Brother	<input type="checkbox"/> Other (please describe):	

Required Declarations

I/my child understand/s and agree/s to follow the current Youth Service Code of Behaviour and Confidentiality Statements
 I declare that the information on this form is correct. I understand and accept that it is my responsibility to inform the Youth Service of any changes to details contained on this form including any changes in medical conditions or disability status
 I consent for the information above, and any other additional information related to this JYS registration in the future, to be stored on the JYS Management Information System (IYSS Core+), which is hosted by Career Vision Ltd, on servers where the data is stored, located entirely within the EU for the purposes of education, administration and safeguarding

Either Young people aged 13 years or over may complete and sign the form themselves

Young Person  Signed: Date:

Or Young people under 13 years of age must have this form completed and signed by someone who has **parental responsibility*** for the young person concerned

I confirm that I have sole/joint **parental responsibility*** for the young person named on this form

First & Surname: Signed: Date:

*PARENTAL RESPONSIBILITY – For a child born in Jersey, you have Parental Responsibility if you are the child's mother / have a custody order or residence order for the child / have responsibility under an emergency protection order for the child / are a guardian of the child / have adopted the child / are the child's father and you were married to the child's mother when the child was born (in which case you will normally share responsibility with the mother) / are the child's father and you were not married to the child's mother when the child was born but have from the Court a residence order or a parental responsibility order or have entered into a parental responsibility agreement with the child's mother or have since married the child's mother.



Jersey Youth Service Optional Consent Form

Out of Youth Project Activity/Visit Consent

I give consent for my child to be transported in a youth project minibus (when required) and taking part in lower risk activities – examples of which include :

- Visits to places of interest (eg. Heritage sites)
- Visits to other youth projects
- Inter youth project sports events (eg. football, pool, netball)
- Venues to play sport, games, activities (eg. Bowling, quasar, climbing wall, Body zorbing)
- Attending training and meetings @ other venues
- Spontaneous shopping trips (eg. supermarket)
- Eating out (eg. Take-aways, restaurants, cafes. coffeshops)

Consent for any Higher-risk activity or residential on or off-island trip will require a separate consent form to be completed for each and every separate occasion

I confirm that I have sole/joint **parental responsibility*** for the young person named on this form

First & Surname: Signed: Date:

Use of Images/Audio Consent

I give consent for photographs and video material of my child, named on this registration form, to be used in Youth Service/States of Jersey printed publications, promotional films, web and social media sites (including some which are not hosted within the EU) including any Jersey Evening Post, Channel Television or Radio interviews and features

I confirm that I have sole/joint **parental responsibility*** for the young person named on this form

First & Surname: Signed: Date:

GDPR Notice

As a ‘controller’ under the Data Protection (Jersey) Law 2018 we process and hold your information in order to provide public services and meet our statutory obligations. We may not be able to provide you with a service unless we have enough information or your permission to use that information. Below, we explain what we collect; how we will use your information; and what your rights are.

We have collected your personal details (name; address, contact details; and DOB) and we do this in order to carry out the service you have requested; to monitor and improve our performance; to ensure that we meet our legal obligations; to prevent and detect crime; to process financial transactions including grants or payment of benefits; to allow the statistical analysis of data so we can plan the provision of services; and where necessary, for our law enforcement functions; or to protect individuals from harm or injury.

We will endeavour to keep your information accurate and up to date and not keep it for longer than is necessary. Please see our published retention schedules for more detail about how long we retain your information. We will not pass any personal data on to anyone outside of the States of Jersey, other than those who either process information on our behalf, or because of a legal requirement, and we will only do so, where possible, after we have ensured that sufficient steps have been taken by the recipient to protect your personal data. We do not process your information overseas using web services that are hosted outside the European Economic Area. At no time will your information be passed to organisations for marketing or sales purposes or for any commercial use without your prior express consent.

You can ask us: to stop processing your information; to correct or amend your information; for a copy of the information we hold about you. You can also: request that the processing of your personal data is restricted; and withdraw your consent to the processing of your information.

You can complain to us about the way your information is being used by contacting us at dataprotection2018@gov.je alternatively you can complain to the Information Commissioner by emailing enquiries@oicjersey.org.