

Roles and Responsibilities

Everyone's responsibility: It is the responsibility of everyone working with children to notice when a child has emerging needs for help and support and to do something about this. This may be as straightforward as having a conversation with the child and their family to check out how they are and if they need extra help or support. It may mean starting a child and family assessment to understand their needs and strengths and identify additional support that may be needed. In some situations a MASH enquiry may be needed, as you have concerns the child may be at risk of harm. What is important is that the needs of children do not go unrecognised and some action is always taken.

Managers are responsible for promoting *Jersey's Children First*, ensuring their team members attend relevant training, including safeguarding training. Importantly, managers are responsible for ensuring time to undertake the key components of this approach, including practitioners being the Lead Worker where appropriate. Also for providing supervision which includes preparation for undertaking a Child and Family Assessment and Plan.

Senior Managers within agencies and services are responsible for ensuring any single agencies or setting's processes and procedures align to this guidance. Senior Manager's must also ensure their practitioners are clear about when to consider/start a Child and Family Assessment and Plan within single agency's/setting's processes.